

ORDINARY MEETING
of
Manchester Port Health Authority
Monday, 28 September 2015
Venue: Runcorn Town Hall
Heath Road, Runcorn, WA7 5TN
Commences:10:30, Committee Room 1

AGENDA

- 15 37** **Members Present**
- 15 38** **Apologies for Absence**
- 15 39** **Minutes of the Ordinary Board Meeting of 27 July 2015 and matter's arising.**
- 15 40** **Budget Monitoring as at 31 August 2015**
- 15 41** **External Audit Report 31 March 2015**
- 15 42** **Chief Officers Report for July & August 2015**
(1) Total Vessels Inspected
(2) Vessel Inspection Details
(3) Ship Sanitation Certificates Issued
(4) Water Sample Results
(5) Animals on Board Vessels
(6) Meetings attended by officers
- 15 43** **Maternity Cover for Andrea**
- 15 44** **Pest Control Report – Steve Seddon**
- 15 45** **AOB**
- 15 46** **Date and time of next meeting**

MANCHESTER PORT HEALTH AUTHORITY

Executive Summary

Agenda Item:	15 39
Person Responsible:	John Robinson
Title:	Minutes Ordinary Board Meeting of 27 July 2015
Reference Documents:	15 39 (01)

Summary:

The minutes of the Ordinary Board Meeting of the Manchester Port Health Authority held on 27 July 2015 are enclosed for member's consideration.

Recommendations:

That elected members note the content of these minutes and make appropriate responses to any actions required.

Comments:

Actions:	Date:	Person Responsible:
	28.09.15	JR

MANCHESTER PORT HEALTH AUTHORITY

Minutes of the Ordinary Meeting of the Manchester Port Health Authority

Held on Monday, 27 July 2015

Reference 2015/04M

15 29 Members Present

Date:	Monday, 27 July 2015			
Venue:	Runcorn Town Hall, Committee Room 1			
Present:	Chairman	Cllr K Morley	Halton Borough Council	KM
	Vice Chairman	Cllr A Brocklehurst	Salford CC	AB
		Cllr T Sherlock	Cheshire West & Chester Council	TS
		Cllr S Lanchbury	Manchester CC	SL
		Cllr H Barrett	Manchester CC	HB
		Cllr N Ali	Manchester CC	NA
		Cllr J Salter	Wirral MBC	JS
		Cllr B Sharp	Trafford MBC	BS
		Cllr R Wilson	Salford CC	RW
		Cllr P Connor	Salford CC	PC
		Cllr E Burgoyne	Salford CC	EB
	Officers	John Robinson	Chief Port Health Officer	JR
		Andrea Smith	Deputy Chief Port Health Officer	AJS
		Lynnette Crossley	Senior Port Health Officer	LC
		Yvonne Graham	Office Manager	YG
Minutes taken by:	YG			

15 30 Apologies

		Cllr H Mundry	Warrington BC	HM
		Cllr D Royle	Manchester CC	DR
	Accountant	Tony Thompstone	Salford CC	TT
	HBC Solicitor	John Tully	Halton Borough Council	JT

15 31 Minutes and matters arising from the Ordinary Board Meeting of 30 March 2015

KM welcomed Cheshire West and Chester's new representative Councillor Don Hammond to the Board of MPHA. Everyone around the table introduced themselves.

JR informed the members he had now received Stephen Carr's presentation from the June meeting and would distribute it asap.

(15 23) from last meeting, JR explained a budget case had been put to the APHA board on 15 July 2015 & APHA had agreed to pay MPHA £5k and Salford City Council £3k towards the APHA Administration. This will be enforced after the APHA conference in September into October. With a Service level agreement (SLA) drawn up between MPHA and Salford City Council.

(15 28) it was agreed at the last meeting JR & RW would book 4 venues for the Ordinary Meetings 2016 and they would be held between Runcorn and Salford. These have now been arranged.

KM asked the elected members if there were any other matters arising from the previous meeting. None were raised. All agreed.

15 32	Budget Monitoring as at 30 June 2015
<p>The Budget Monitoring report as at 30 June 2015 was enclosed for members consideration: If any elected member has any questions, the CPHO will try and answer in Tony Thompstone's absence. SL asked if SLA's were paid annually, JR agreed all except the IT which is paid monthly. JR explained all Riparian's were written to asking for tendering for the MPHA, SLA's by the end of July. So far all current SLA's have agreed to carry on with no changes. SL asked why there were two 'Energy' lines 5040 is not used. TT to look into on his return. YG said TT probably codes all energy under the one code. Reserves at the end of the year are forecast to be £260,000</p>	
15 33	Chief Port Health Officers Report from May & June
<p>JR introduced the CPHO's report for the months from May and June, 85 vessels were inspected, a number of vessels were found to be of an unsatisfactory standard or requiring advice, 13 ships requested ship sanitation exemption certificates, they were certified within the two month period and the income generated by the Officers was £2048. Officers also undertook 19 fresh water samples and of those, 14 were unsatisfactory and advice was given on treatment, re-sampling was undertaken as appropriate. No animals were found on board.</p> <p>BS asked where most of the inspections took place. JR pointed out all the various berths along the 37 miles of the ship canal. A 'key' will be entered onto the next report explaining the abbreviations for the different ports. JR said most vessels are at the Cheshire West and Chester end of the canal, however RW did point out this is going to change in the next few years with Port Salford.</p> <p>RW again asked if legislation had changed over the years and were ships allowed now to just sail away even if issues had been raised on board. JR/AJS explained with then new International Health Regulations imposed since 2007, it was more difficult if not impossible for vessels to disappear if work was needed to correct defects. MPHA works in partnership with the Maritime and Coastguard Agency (MCA). They have the power to detain vessels and regularly do so. The Doris T at Ellesmere Port is a good example of joined up working.</p> <p>AJS also reiterated that inspections were only a part of the need for visits to the docks, during their ship visits they also inspect the International catering waste bins and monitor pest control.</p> <p>SL asked about the legionella samples taken from the Doris T. AJS explained the ship had been detained waiting repairs, it had been moved from Liverpool onto the ship canal due to costs.</p> <p>AJS pointed out that apart from the bacteriological drinking water failing, the legionella results were a considerable fail. The crew were struggling with language translation and conditions on board were not acceptable. High risk of disease. Unfortunately there is a possibility the ship will be abandoned.</p> <p>AJS has written a report to the flag state and the coast guard agency. Guidance has been provided to the crew on the actions required to remedy the situation. A letter has also been sent to the ship's owner stating that enforcement action may be taken against them. The coastguard agency have also been contacted on a number of occasions.</p> <p>TS pointed out that this is why Port Health Officers are so important and why Port Health exists. The water samples over the year showed 50% failures, showing the importance of sampling. AJS said some ship's crew do not see the importance due to lack of understanding and some had not heard of legionella. JS said he too has received photos of this ship that were absolutely awful, again reiterating the importance of Port Health.</p> <p>JR will have a verbal report for the September meeting. Update on the crew and ship. JS Tommy Molloy, International Transporters Federation (ITF) went on board, crew have now all changed.</p>	

AJS said help was declined. The ITF went on board when the ship was first detained and offered assistance to repatriate the crew. This was declined by the crew on board at the time as they were holding out for payment of wages owed. A document was signed refusing assistance. All of these crew members have now gone home however the agreement remains in place.

LC made a re-visit to the ship on Friday 24 July 2015 and supplied them with new chopping boards and sanitiser.

JS gave a brief update on 'Most Sky' a ship that had been detained for several years. A new owner had now been found and the ship had sailed away.

PC wished to be assured that the Officers visiting the ships are safe from the likes of legionella. AJS explained that when taking legionella samples, plastic bags were placed over the taps to isolate any splash back. For the likes of Ebola, MPHA would be informed prior to the ships arrival and would contact the port Medical Officer before boarding.

LC pointed out the importance of up to date training for Officers, to both protect themselves, surrounding areas of the docks and the ship's crew.

AB said Officers are protecting people's lives, legionella is a terrible disease that can cause disability and death.

JR thanked Councillor Mundry for attending a ship visit with the Deputy Chief Port Health Officer (AJS) on 10 July 2015 and hoped he would expand on this at the next meeting.

Once again JR invited all members to make an appointment for a ship visit, explaining they are interesting and very informative.

KM asked if members accepted report as true record.
All agreed.

15 34	Discussion and Amendments to Policy Documents
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JR thanked SL for proof reading the documents.

Enforcement Policy (EP):- LC explained she had reviewed the documents and updated the policy where necessary.

Service Delivery Plan (SDP):- was delivered by AJS and said the (SDP) is in part derived from the Food Standards Agency framework agreement an Official Feed and Food Controls by Local Authorities. It is an annual requirement to produce this document.

JR:-figures are issued in the plan are from Peel Ports and will not be published on MPHA website.

HB pointed out that figures are published on the Peel Ports website.

JR: was lead to believe by the Harbour Master that the figures were confidential. When arrangements were made with the harbourmaster the figures as supplied were confidential. That was the original arrangement and whilst the harbour master had changed, our agreement with Peel Ports had not changed.

Business Plan (BP):- Was presented by JR. This is a 5 year plan which now takes into account the Peel Ports plan.

Liverpool 2 will increase the work into Port Salford, developing Inter-modal depots.

page 14 of the BP – number of employees to be amended to 6, completed.

JR informed the members that MPHA is kept in the loop from Peel Ports and in the future due to the BIP further staff will be required, ie Officers, Vet, Administration. Information network and regular meetings are arranged. The steelwork for Port Salford has begun and officers will keep elected members aware of developments.

15 36	AOB
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Discussed Port Salford.

EB explained businesses wanted to move in immediately from spring 2016. JR agreed. Will move very

quickly.

RW asked who paid for the buildings for the BIP. JR replied Peel Ports were responsible for the building but MPHA were responsible for the staffing. Costs could and would be offset against charging for inspections.

TS was informed that there was no more coal being distributed from Manisty. LC explained that coal had been discontinued as a National Policy, due to costing an extra 9% for transporting it. Manisty berths and equipment were now being used for aggregate. This also included Fiddlers Ferry power station, which was now using bio mass.

HB asked if this would have an impact on less ships.

AJS said not necessarily, aggregate will be a continued trade and once Port Cheshire opens there could be more ships.

JR said currently aggregate is moved by rail.

TS said the local residents have previously complained about the coal and therefore hopefully situation will now have improved.

PC warned about changes in government policy. Asked members to be aware of changes already with Northern Power House proposals by Chancellor of the Exchequer, George Osborne.

JR threats and opportunities: This changes in the Northern Power House plans could be viewed in many ways. There had been a slowdown in the electrification plans across the Pennines, which might impact on Port Salford. Time to keep a watching brief and gather all information for the future.

SL would like dates on the policies changing to 'Agreed on 27 July 2016' not 8 June 2016. Members agreed.

Apologies for next meeting from SL and NA, maybe HB

Meeting closed at 11:30

	Date and Time of Next Meeting
	Ordinary Meeting Monday, 28 September 2015, Venue: Runcorn Town Hall, Committee Room One Commences at: 10:30 am

MANCHESTER PORT HEALTH AUTHORITY

Executive Summary

Agenda Item:	15 40 (01)
Person Responsible:	Tony Thompstone
Title:	Budget Monitoring as at: 31 August 2015
Reference Documents:	15 40(01)

Summary:

TT informed elected members that after outstanding invoices are collected and outstanding invoices are paid the cash left in the bank at the end of August would be £423,057k. Reserves at the year-end forecast to be around £260k.

Recommendations:

That elected members note the content of this report and make appropriate responses to any actions required.

Comments:

Actions:	Date:	Person Responsible:
	28.09.15	TT

15 40 (01) Budget Monitoring as at 31 August 2015

GL code/ Expenditure	Budget for	Spend and			Total
	year	income			
	2015/16	Apr- June	July	August	
4200 MPHA Basic Pay	144,000	39,126	13,812	13,507	66,445
4201 MPHA Allowances	14,000	3,429	1,142	1,142	5,713
4203 MPHA Overtime	0	0	119	0	119
4204 MPHA National Ins	15,000	4,164	1,422	1,401	6,988
4205 MPHA Employer Pension	21,000	6,125	2,067	2,042	10,234
4936 Other Employee Exps	1,200	32	0	0	32
5000 Retired Officer Pens	8,100	0	4,168	0	4,168
5010 Accounts Finance SLA	12,000	0	0	0	0
5011 Human Resources SLA	3,500	0	0	0	0
5012 Internal Audit SLA	1,050	0	1,050	0	1,050
5013 Legal SLA	2,500	0	0	0	0
5014 External Audit Fees	600	0	0	0	0
5015 IT SLA	4,000	645	218	254	1,116
5020 APHA Meetings	1,600	537	124	240	901
5021 APHA Conference	6,000	-447	9	0	-439
5023 AGM & Business Meet	600	127	0	215	342
5030 Member Training	2,000	0	0	0	0
5031 Officer Training	1,000	22	138	43	203
5041 Energy	3,200	874	240	438	1,551
5042 Waste	800	136	68	68	273
5044 Grounds Maintenance	0	0	0	0	0
5045 Water	640	210	0	71	281
5050 Insurance	3,300	3,304	0	0	3,304
5060 Office Stationery	1,000	260	10	0	270
5070 Mobile Phones	900	215	72	69	356
5072 Postage	100	39	0	0	39
5073 Phone lines and internet	2,500	466	69	350	885
5080 Safety Equipment	600	518	0	0	518
5100 Office Equipment	6,500	313	485	139	937
5110 Sampling	1,000	242	0	-54	188
5120 Building Maintenance	600	151	37	0	188
5130 Public Works Loan	0	0	0	0	0
5140 Transfer to/(from)					
Reserves	-3,569	0	0	0	0
5150 Advertising	500	0	0	0	0
5160 Petty Cash Sundries	500	125	-39	0	86
5170 Legislation literature	1,500	1,000	0	0	1,000
5572 Car User - Mileage	6,200	1,491	386	753	2,630
5574 Car User - Essential	3,200	783	261	261	1,305
Total Expenditure	267,621	63,888	25,857	20,940	110,685
GL code/ Income					
7501 Ship sanitation	10,000	2,850	1,084	344	4,278
7502 Interest received	8,000	39	98	31	167
7503 LAPPC Permit Charges	5,000	3,879	0	0	3,879
7504 Rent	6,500	3,250	0	0	3,250
7505 Services	2,000	1,129	0	0	1,129
7506 Sampling	2,500	140	470	123	734

7507 Precept	233,621	216,934	16,687	0	233,621
Total Income	267,621	228,221	18,339	499	247,059

Balance sheet

Cash in Bank 31/08/2015 420,899

in the following accounts:

Business direct reserve account 396,464

Business reserve account 14,436

Current account 10,000

Outstanding Debtors at the end of

August

Sampling 876

APHA recharge 16

Ship sanitation 4,415

LAPCC 2,201

Other 251

Current Debtors 7,759

Outstanding Creditors at the end of

August

July invoices 5,424

August invoices 178

Current Creditors 5,602

Commentary

After settling outstanding invoices the bank account at the end of August would have a balance of £423,057.

Reserves at the end of the year are forecast to be £260,000.

MANCHESTER PORT HEALTH AUTHORITY

Executive Summary

Agenda Item:	15 41 (01)
Person Responsible:	John Robinson
Title:	External Audit Report – 31 March 2015
Reference Documents:	15 41(01)

Summary:

The annual external audit has been successfully concluded for the financial year 2014-2015.

Members will realise MPHA undergo an internal audit in May/June each year in accordance with the Accounts and Audit (England) Regulations 2011. Once successfully completed, the documentation is then forwarded to the External Auditor for their consideration.

The report and comments are enclosed for members information.

Recommendations:

That elected members note the content of this report and make appropriate responses to any actions required.

Comments:

Actions:	Date:	Person Responsible:
	28.09.15	JR



ISSUES ARISING REPORT FOR
Manchester Port Health Authority
Audit for the year ended 31 March 2015



BDO

Introduction

The following matters have been raised to draw items to the attention of Manchester Port Health Authority. These matters came to the attention of BDO LLP during the audit of the annual return for the year ended 31 March 2015.

The audit of the annual return may not disclose all shortcomings of the systems as some matters may not have come to the attention of the auditor. For this reason, the matters raised may not be the only ones that exist.

The matters listed below are explained in further detail on the page(s) that follow;

- Minor issues

The following issue(s) have been raised as there are minor errors on the annual return which we wish to draw to the attention of the body so they do not occur again in future years.

Minor issues

What is the issue?

The following issues have been raised as minor issues or omissions have been identified in the current year's Annual Return:

The annual return does not add up by £1.

Why has this issue been raised?

This is to draw these minor errors to the attention of the body.

What do we recommend you do?

The body should ensure in future years that the above minor errors or omissions are not included in the Statement of Accounts.

Further guidance on this matter can be obtained from the following source(s):

Governance and Accountability in Local Councils in England - A Practitioners Guide, NALC/SLCC

No other matters came to our attention.

For and on behalf of
BDO LLP

Date: 04 September 2015

MANCHESTER PORT HEALTH AUTHORITY

Executive Summary

15 42 (01)

Person Responsible: John Robinson

Title: Chief Port Health Officers report for Months: May & June

Reference Documents: 15/42(01), 15/42(02), 15/42(03), 15/42(04), 15/42(05), 15/42(06)

Summary:

In the months of July and August 79 vessels were inspected, they can be seen in 15/42 (01). A number of vessels were found to be of an unsatisfactory standard or requiring advice, appropriate information and guidance was given, inspection details can be found in 15/42(02).

We inspected 8 ships that requested ship sanitation exemption certificates, these were certified within the two month period, see 15/42(03). Revenue raised of £1,428

We also undertook 38 fresh water samples and of those, 14 were unsatisfactory and advice was given on treatment, re-sampling was undertaken as appropriate, see 15/42(04).

No animals were found on board, see 15/42(05)

See item 15/42(06)– Report for meetings attended by officers in July & August.

A small charge of £10 per visit was put in place for water sampling on 1 April 2010, to year to date this has produced an income of £656.20

Dock Abbreviations

- QEII – Queen Elizabeth 2nd Dock Eastham
- SLG – Sheerlegs
- Crane Berth (used as a laybye berth)
- MAN – Manisty former coal berth, no longer in use
- EPT – Ellesmere Port
- INN – Innospec, Ellesmere Port
- SLB – Stanlow Laybye, Essar site
- SCB – Stanlow Chemical Berth, AKA Shop berth
- SOD – Stanlow Oil Dock, berth 1 & 3, No 4 Quarrantine Dock
- ICB – Ince Coaster Berth, Stanlow Site
- IOB – Ince Oil Berth, Stanlow Site
- INB - Ince New Berth, Kemira – rarely used
- RSW – Runcorn Saltworks
- RLB – Runcorn Laybye
- RUN – Runcorn Docks
- PSS – Partington South Side
- PNS – Partington North Side
- ICT – Irlwell Container Terminal
- IPW – Irwell Park Wharf, scrap berth
- CER – Cerestar now owned by Cargills
- WEA – Weast, Lafarge Tarmac Cement & Lime Ltd
- MDD – Manchester Dry Docks
- Mode Wheel Locks

Recommendations:

Comments:

Actions:	Date:	Person Responsible:
	28.09.15	JR

15 42 (01) TOTAL VESSELS INSPECTED July & August 2015

DATE	IMO	SHIP NAME	PHO	RESULT	PORT INSPECTED	REVISIT	ERF ISSUED?
01/07/15	9156199	NINA	SW	GOOD	EPT	N	N
01/07/15	9559602	EEMS SERVANT	SW	GOOD	RUN	N	N
02/07/15	9353395	ALLEGRETTO	AJS	V GOOD	IPW	N	N
03/07/15	9212589	PROSPERO	SS	V GOOD	QEII	N	N
03/07/15	9250426	ARKLOW RAMBLER	SS	GOOD	EPT	N	N
06/07/15	8920579	STOLT KITTIWAKE	SS	V GOOD	SLB	N	N
06/07/15	9435313	MASALLI	SS	GOOD	SLB	N	N
04/07/15	9556818	FEHN COURAGE	JR	EXCELLENT	RUN	N	N
07/07/15	8920581	STOLT GUILLEMOT	JR	V GOOD	RLB	Y	N
08/07/15	9142526	SEA EMS	AJS	GOOD	WEA	N	N
09/07/15	9126273	PRINCESS NAOMI	SW	EXCELLENT	QEII	N	N
09/07/15	9427275	SUMMER	SW	GOOD	SOD	N	N
10/07/15	9009528	STOLT KESTREL	AJS	GOOD	QEII	N	N
13/07/15	9250438	ARKLOW RANGER	LC	V GOOD	EPT	N	N
14/07/15	9194048	SWE-CARRIER	LC	V GOOD	EPT	N	N
14/07/15	9142318	GAS EVOLUZIONE	LC	OK	IOB	Y	Y
14/07/15	9056064	WILSON GDYNIA	LC	V GOOD	RUN	N	N
15/07/15	9005338	THEODORA	SS	GOOD	QEII	N	N
15/07/15	9536064	BIRGIT G	SS	GOOD	EPT	N	N
15/07/15	9566693	BORINGIA SWAN	SS	V GOOD	ICB	N	N
15/07/15	9334301	NORTHSEA LOGIC	SS	OK	RLB	N	N
16/07/15	9344174	SICHEM RUBY	SW	GOOD	RLB	N	N
16/07/15	9263382	FURE LADEN	SW	GOOD	SOD3	N	N
16/07/15	9008471	DELTAGAS	SW	GOOD	PSS	N	N
20/07/15	9403906	NORDIC HENRIETTE	AJS	GOOD	SOD	N	N
20/07/15	90344511	B GAS LINDA	AJS	OK	IOB	Y	Y
20/07/15	9194062	DARINA	AJS	GOOD	EPT	N	N
20/07/15	9125695	KERLI	LC	V GOOD	RUN	N	N
22/07/15	9009528	STOLT KESTREL	LC	GOOD	SLG	N	N
22/07/15	9259056	GITANA	AJS	V GOOD	RUN	N	N
23/07/15	7626748	DORIS T	AJS/LC	POOR	EPT	Y	
23/07/15	9271884	FURE NORD	LC	EXCELLENT	SOD	N	N
24/07/15	9594303	VECTIS HARRIER	LC	GOOD	EPT	N	N
24/07/15	9486180	CHEM HYDRA	LC	GOOD	INN	N	N
27/07/15	9277371	TERNVAG	LC	EXCELLENT	SOD	N	N
27/07/15	9336696	ORAHOLM	AJS	EXCELLENT	RLB	N	N
28/07/15	9125645	STOLT SEAGULL CHEMICAL	LC	EXCELLENT	QEII	N	N
28/07/15	9209996	DISTRIBUTOR	LC	POOR	INN	N	N
29/07/15	9164108	STOLT AUK	LC	V GOOD	QEII	N	N
29/07/15	9192636	WERRA	LC	V GOOD	RUN	N	N
29/07/15	9336696	ORAHOLM	AJS	GOOD	RLB	N	N
29/07/15	9228590	MARIA THERESA	LC	V GOOD	RLB	N	N
30/07/15	9301873	FURE WEST	LC	EXCELLENT	SOD	N	N

31/07/15	9147461	STOLT OSPREY	AJS	GOOD	SLB	N	N
31/07/15	9427275	SUMMER	LC	V GOOD	SOD	N	N
03/08/15	9344497	ARKLOW RAINBOW	LC	V GOOD	WEA	N	N
04/08/15	9268277	PAUL E	LC	GOOD	SOD	N	N
05/08/15	9195676	FRI TIDE	AJS	GOOD	EPT	N	N
06/08/15	9172727	MARACAS BAY	LC	GOOD	QEII	N	N
06/08/15	9138214	BALTIC SAILOR	LC	GOOD	RUN	N	N
07/08/15	7626748	DORIS T	AJS	POOR	EPT	Y	N
07/08/15	9472000	ALSTERDIEP	LC	GOOD	EPT	N	N
10/08/15	9424053	LEVANA	SW	GOOD	SOD	N	N
10/08/15	9458183	HABIP BAYRAK	SW	GOOD	RLB	N	N
10/08/15	9377925	MEERDIJK	SW	GOOD	RUN	N	N
10/08/15	7626748	DORIS T	AJS	POOR	EPT	Y	N
11/08/15	9256729	LADY SHANA	SW	GOOD	IOB	N	N
12/08/15	9197399	EIDER	SS	GOOD	EPT	N	N
12/08/15	9009530	STOLT PUFFIN	SS	GOOD	QEII	N	N
13/08/15	8920581	STOLT GUILLEMOT	SS	GOOD	RLB	Y	N
14/08/15	9435313	MASALLI	SS	GOOD	SLB	N	N
17/08/15	9356866	JEUENAU	AJS	GOOD	RUN	N	N
17/08/15	9373565	MINKA C	AJS	GOOD	RUN	N	N
17/08/15	9322152	TRIPLE A	LC	V GOOD	SOD	N	N
18/08/15	9394519	EMMY SCHULTE	LC	V GOOD	QEII	N	N
19/08/15	9177959	OMEGAGAS	LC	V GOOD	PSS	N	N
20/08/15	9301873	FURE WEST	LC	EXCELLENT	SOD	N	N
20/08/15	9491927	BLUE TUNE	LC	V GOOD	RUN	N	N
20/08/15		FIONIA SWAN	AJS		QEII	N	N
21/08/15	9187394	STENSTRAUM	LC	V GOOD	SOD	N	N
24/08/15	9256559	PASCAL	LC	EXCELLENT	RUN	N	N
25/08/15	8611219	VERA SU	SS	OK	RUN	N	Y
27/08/15	9404235	ODERTAL	LC	GOOD	IPW	N	N
27/08/15	9404364	BLUE GARNET	LC	GOOD	SLG	N	N
27/08/15	8876572	SHEKSNA	LC	GOOD	EPT	N	N
28/08/15	928378	STENBURG	LC	V GOOD	SOD1	N	N
28/08/15	9527764	BLUE STAR	LC	GOOD	INN	N	N
28/08/15	9183405	CEMBAY	LC	V GOOD	EPT	N	N
28/08/15	9698290	EPIC CALEDONIA	LC	GOOD	ICB	N	N

15 42(02) VESSEL INSPECTION – UNSATISFACTORY STANDARDS July & August

DATE	SHIP NAME	PHO	RESULT	REVISIT	DETAILS
23/07/15	DORIS T	AJS/LC	POOR	Y	FAILED LEGIONELLA RESULTS
28/07/15	CHEMICAL DISTRIBUTOR	LC	POOR	N	GALLEY CLEANLINESS NEED IMPROVING
07/08/15	DORIS T	AJS	POOR	Y	FAILED LEGIONELLA RESULTS
10/08/15	DORIS T	AJS	POOR	Y	FAILED LEGIONELLA RESULTS

15 42 (03) SHIP SANITATION CERTIFICATES ISSUED July & August

DATE	SHIP NAME	PHO	CHARGED
03/07/15	PROSPERO	SS	228.00
07/07/15	STOLT GUILLEMOT	JR	172.00
20/07/15	DARINA	AJS	172.00
23/07/15	FURE NORD	LC	228.00
27/07/15	TERNVAG	LC	172.00
31/07/15	SUMMER	LC	172.00
14/08/15	MASALLI	SS	172.00
24/08/15	PASCAL	LC	112.00
			1,428.00

15 42 (04) WATER SAMPLE RESULTS July & August

DATE	No of Samples	SHIP NAME	PHO	CHARGED
03/07/15	2	PROSPERO	SS	10.00
06/07/15	2	STOLT KITTIWAKE	SS	10.00
13/07/15	2	ARKLOW RANGER	LC	76.56
20/07/15	2	DARINA	AJS	10.00
22/07/15	2	STOLT KESTREL	LC	10.00
22/07/15	2	GITANA	AJS	10.00
23/07/15	2	FURE NORD	LC	10.00
27/07/15	2	TERNVAG	LC	10.00
28/07/15	2	CHEMICAL DISTRIBUTOR	LC	10.00
29/07/15	2	STOLT AUK	LC	76.56
31/07/15	2	SUMMER	LC	10.00
03/08/15	2	ARKLOW RAINBOW	LC	76.56
06/08/15	2	BALTIC SAILOR	LC	10.00
10/08/15	6	DORIS T - Legionella	AJS	0.00
13/08/15	2	STOLT GUILLEMOT	SS	10.00
20/08/15	2	BLUE TUNE	LC	10.00
24/08/15	2	PASCAL	LC	10.00
	38			359.68

38 Water Samples taken

24 Passed

14 Failed – 6 Legionella from the Doris T

Total Water Samples invoiced in July 2015 to August 2015 = £359.68

15 42 (05) ANIMALS ON BOARD VESSELS July & August

None found on board

15 42 (06) MEETINGS ATTENDED BY OFFICERS July & August

DATE	MEETING	LOCATION	PHO
09/07/2015	North West Zoonoses Group - Annual Conference on Food Safety The conference was very well attended with a host of very interesting and informative speakers who covered a broad range of food safety related subjects, many impacting directly on the Port Health profession. From latest identification techniques used in food fraud investigation, through 'on farm' veterinary practices and international animal health issues the speakers delivered inspiring and erudite presentations.	University of Liverpool	LC/AJS
15/07/2015	Maritime Coast Guard Agency - Teleconference MPHA meet with the Maritime Coast Guard Agency and other ports within the north west on a six monthly basis (where possible) to discuss common areas of work, best practice and joint working. This meeting is extremely beneficial and enables a uniform approach to problems to be developed and builds relationships between officers.	Office	AJS
16/07/2015	Stopping pandemic diseases at the border: Can it be done? Lecture by Professor Michael Baker of the University of Otago, Wellington, New Zealand. Post EVD examination of the way in which borders are 'protected' in the event of infectious disease outbreaks worldwide. Followed by a panel discussion with questions from the floor. Attended because of the Authorities current work relating to the threat from vectors at UK ports and airports.	NZ UK Link foundation, Guildhall, London	LC
20/07/2015	Institute of Infection & Global Health Public Involvement Panel Inaugural meeting of the group, made up from a diverse mix of healthcare professionals, Public Health professionals and service users, to discuss how best to approach the increasing threat from the increasing threat from the international spread of infectious disease and its consequences.	University of Liverpool	LC

MANCHESTER PORT HEALTH AUTHORITY

Executive Summary

Agenda Item:	15 43
Person Responsible:	John Robinson/TT
Title:	Maternity Cover for Andrea
Reference Documents:	15 43

Summary:

The Deputy Chief Port Health Officer, Andrea Smith, recently announced she was expecting a baby in January 2016. The Work and Families Act 2006 gives all pregnant employees an entitlement to 52 weeks maternity leave, irrespective of length of service. The maternity leave period (MLP) is a single continuous period and is made up of 26 weeks, Ordinary maternity leave (OML) and 26 weeks Additional Maternity leave (AML).

With the assistance of our HR provider, who has given guidance and assistance to both Andrea and MPHA, we will do everything possible to assist Andrea during this pregnancy and beyond.

MPHA needs to make provision to cover this maternity period. As a result it is proposed to offer relief officer Steve Seddon the opportunity to provide maternity cover during the period Andrea is absent on a (MLP). The figures below outline the costs which will be incurred by MPHA during this period.

It is proposed that Steve Seddon is given a temporary six month contract to cover certain aspects of the duties covered by Andrea as a Port Health Officer.

Recommendations:

Comments:

Actions:	Date:	Person Responsible:
	28/9/15	JR

Andrea on maternity leave for 6 months, and 103% of Statutory Maternity Pay recovered

Assuming maternity starts January 1st

Existing budget provision for Jan to Mar for Andrea		14,874
Maternity pay costs	13,371	
Steve costs in pension scheme	11,534	
Recover SMP	-6,461	
		18,445
Additional costs for 2015/16		-3,571
Existing budget provision for Apr to Jun for Andrea		14,874
Maternity pay costs	13,371	
Steve costs in pension scheme	11,534	
Recover SMP	-1,869	
		23,037
Additional costs for 2016/17		-8,163

Therefore the on-cost for employing Steve Seddon to cover the maternity leave for Andrea for the six months from January 2016, until June 2016, will cost £8,163.

MANCHESTER PORT HEALTH AUTHORITY

Executive Summary

Agenda Item:	15 44
Person Responsible:	John Robinson
Title:	Pest Control Report – Steve Seddon
Reference Documents:	15 44

Summary:

Please find attached a separate document by Steve Seddon.

Elected members will remember the opportunity was taken during the winter to offer Steve Seddon the opportunity to become the second relief officer employed by MPHA.

One of the qualities provided by Steve is expertise in pest control. To handle the poisons and provide treatment within the Port Health District requires qualifications and safety.

Steve was given a brief of inspecting fully the Port Health District, which has resulted in this report attached.

If elected members are mindful to employ Steve on a six month maternity cover, I would like to give him the opportunity of developing a Pest Control Service for clients along the ship canal.

This may be a revenue earning opportunity and the results will be reported to elected members throughout the period.

Recommendations:

Comments:

Actions:	Date:	Person Responsible:
		JR/SS

MANCHESTER PORT HEALTH AUTHORITY

Executive Summary

Agenda Item:	15 45
Person Responsible:	John Robinson
Title:	Date, time and venue for next meeting
Reference Documents:	15 45

Day/ Date: Board Meeting. Monday, 30 November 2015, Committee room 1
Venue: Runcorn Town Hall, Heath Road, Runcorn, WA7 5TD
Commences: 10:30 am

Ordinary Meetings for 2016

For 2016, the meeting schedule should be as follows:-

Monday 7 March 2016 - Salford City Council Offices, Swinton Town Hall,
Town Hall, Chorley Rd, Swinton, Salford M27 5DA

Monday 6 June 2016 - AGM, Runcorn Town Hall
Runcorn Town Hall, Health Road, Runcorn, WA7 5TD

Monday 5 September 2016 – Salford City Council Offices, Swinton Town Hall

Monday 28 November 2016 – Runcorn Town Hall

The details of meetings of the Business Planning Support Group (BPSG) will be considered to suit the situation. All meetings to be held in Dutton House, 46 Church Street, Runcorn, WA7 1LL