

**ORDINARY MEETING**  
of  
**Manchester Port Health Authority**  
**Monday, 7 March 2016**  
**Venue: Salford Council Offices**  
**Swinton Town Hall, Civic Centre**  
**Chorley Road, Swinton, Salford, M27 5DA**  
*Commences:10:30*

**AGENDA**

- 16 01           Members Present**
- 16 02           Apologies for Absence**
- 16 03           Minutes of the Ordinary Board Meeting of 30 November 2015  
and matter's arising.**
- 16 04           Budget Monitoring as at 31 January 2016**
- 16 05           Business Planning Sub Group of 19 February 2016**  
1) Members Present  
2) Minutes of 2 November 2015  
3) Matters Arising  
4) Updates on proposed pest control  
5) Progress with Port Salford  
6) Relationship between MPHA & APHA
- 16 06           Chief Officers Report for January & February 2016**  
(1) Total Vessels Inspected  
(2) Vessel Inspection Details  
(3) Ship Sanitation Certificates Issued  
(4) Water Sample Results  
(5) Animals on Board Vessels  
(6) Meetings attended by officers – 4 months
- 16 07           AOB**
- 16 08           Date and time of next meeting**

# MANCHESTER PORT HEALTH AUTHORITY

## Executive Summary

<b>Agenda Item:</b>	<b>16 01</b>
<b>Person Responsible:</b>	<b>John Robinson</b>
<b>Title:</b>	<b>Minutes Ordinary Board Meeting of 30 November 2015</b>
<b>Reference Documents:</b>	<b>16 01 (01)</b>

### **Summary:**

The minutes of the Ordinary Board Meeting of the Manchester Port Health Authority held on 30 November 2015 are enclosed for member's consideration.

### **Recommendations:**

That elected members note the content of these minutes and make appropriate responses to any actions required.

### **Comments:**

<b>Actions:</b>	<b>Date:</b>	<b>Person Responsible:</b>
	07/03/16	JR

**MANCHESTER PORT HEALTH AUTHORITY**

Minutes of the Ordinary Meeting of the Manchester Port Health Authority  
Held on Monday, 30 November 2015

Reference 2015/06M

<b>15 47</b>	<b>Members Present</b>
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<b>Date:</b>	Monday, 30 November 2015			
<b>Venue:</b>	Runcorn Town Hall, Committee Room 1			
<b>Present:</b>	<b>Chairman</b>	Cllr K Morley	Halton Borough Council	KM
	<b>Vice Chairman</b>	Cllr A Brocklehurst	Salford CC	AB
		Cllr T Sherlock	Cheshire West & Chester Council	TS
		Cllr S Lanchbury	Manchester CC	SL
		Cllr B Sharp	Trafford MBC	BS
		Cllr J Salter	Wirral MBC	JS
		Cllr P Connor	Salford CC	PC
		Cllr R Wilson	Salford CC	RW
	<b>Officers</b>	John Robinson	Chief Port Health Officer	JR
		Andrea Smith	Deputy Chief Port Health Officer	AJS
		Steve Seddon	Relief Port Health Officer	SS
		Yvonne Graham	Office Manager	YG
	<b>Accountant</b>	Tony Thompstone	Salford CC	TT
<b>Minutes taken by:</b>	YG			

<b>15 48</b>	<b>Apologies</b>
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		Cllr H Barrett	Manchester CC	HB
		Cllr D Hammond	Cheshire West & Chester Council	DH
		Cllr H Mundry	Warrington BC	HM
		Cllr N Ali	Manchester CC	NA
		Cllr E Burgoyne	Salford CC	EB
		Cllr D Royle	Manchester CC	DR

<b>15 49</b>	<b>Minutes and matters arising from the Ordinary Board Meeting of 28 September 2015</b>
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AJS gave an update on the vessel 'Doris T' Current situation with the crew, the ship is still detained at Ellesmere Port Docks. The ships owners are now in liquidation. Work is no longer being carried out on the ship as money is not being provided by the company to do this. The crew are owed approximately 6 months wages. The flag state will repatriate the crew however; this would mean leaving the ship without moneys owed. It is unlikely that the crew will receive this money if they leave the ship without first being paid. The ship has now been arrested by the Admiralty Marshal on behalf of the crew for non-payment of wages. An order has been made by the Admiralty Court for the ship to be sold in order to pay debtors (Peel Ports and the crew amongst others). The closing date for sealed bids is 8 December 2015. A report was emailed out to members following the meeting. JS had attended a meeting with the North West Welfare Board and passed on the thanks from the whole crew on-board for all the help MPHA Officers had given.

JR 15 44: SS and JR are continuing with their research on pest control costs and requirements, so far a positive response from ports.

JS: asked what happens if SS gets the contracts for MPHA but then decides to leave? Contracts will be with SS not MPHA.

JR: It was hoped that SS would be successful in building up a pest control service and MPHA could consider employing him permanently once the maternity cover came to an end.

KM: Thanks RW for arranging the Salford meetings, confirmed now booked. YG to collate registration numbers and email RW with a list.  
KM asked if minutes accepted as a true record, all agreed.

<b>15 50</b>	<b>Budget Monitoring as at 31 August 2015</b>
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The Budget Monitoring report as at 31 October 2015 was enclosed for members consideration:  
TT informed elected members that after outstanding invoices are collected and outstanding invoices are paid the cash left in the bank at the end of October would be £390k. Reserves at the year-end forecast to be around £262k.  
JS: made comment of an observation prudent, tightness over the last year and a healthy bank account.  
KM: asked any further questions, none received.

<b>15 51</b>	<b>Minutes for Business Planning Sub Group 2 November 2015</b>
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15 17(01) Minutes from BPSG – 2 June 2015 members agreed.  
15 18(02) Precept 2016-2017, JR asked TT to produce figures for both a 5% increase and a zero increase, projected budget for the forthcoming year. Over the next year to look where savings can be met. There will be additional to pay due to maternity cover and the start up of the pest control.  
AB: Chairman of BPSG recommends to the board a zero increase in the precept.  
TS explained BPSG took into account cuts made by local authorities. TS said in it is in all our interests and MPHA works efficiently and prudently.  
PC said he would like to echo TS in his sentiment of a zero increase and in no way would he want to see the reserves reduced as these are needed for the everyday running of the authority and any future developments. ie Pest Control/maternity.  
JS: was unable to attend however he had spoken to JR and agreed with the other members of the BPSG. Maternity cover was a statutory undertaking and a policy was developed and MPHA would honour the entitlement in that maternity policy.  
15 19(03) – Financial Risk Assessment 2016-2017, JR said MPHA will be very prudent in budget control. TT explained there was no mention on the budget for pest control.  
JR said the cost model is in agreement with both internal and external auditors.  
JR mentioned the FSA (Food Standard Agency) meeting to be held on Thursday 3 December at MPHA. This is to see how they can help with planning ready for the BIP at Port Salford. Mr Clays from Peel Ports also invited.  
BS had general concerns, about Northern Power House/joint organisation. MPHA must present ourselves as a standalone organisation, not Peel Ports.  
RW wanted the members to know he is aware of budget cuts in various councils, RW asked if he could be a member of the BPSG, KM invited and welcomed RW to join the BPSG.  
KM said it is very important for members to attend all meetings.  
KM asked if members agreed to RW joining the BPSG, JS agreed.  
15 20(04) To remain with current suppliers.  
KM asked if minutes accepted as a true record, all agreed.

<b>15 52</b>	<b>Chief Port Health Officers Report from Sept &amp; October</b>
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JR introduced the CPHO's report for the months from Sept and October, 69 vessels were inspected, a number of vessels were found to be of an unsatisfactory standard or requiring advice, 9 ships requested ship sanitation exemption certificates, they were certified within the two month period and the income generated by the Officers was £1544. Officers also undertook 20 fresh water samples and of those, 8 were unsatisfactory and advice was given on treatment, re-sampling was undertaken as appropriate. No animals were found on board.  
TS said MPHA were a credit to the tight control of water sampling.  
JR said there is an important meeting at PHA in Preston on Friday 4 December regarding the collection of water samples from MPHA. Due to cuts there is a threat that Preston will be closed. AJS and LC to attend, AJS said she thinks MPHA will be hit the hardest due to the short time scale in which samples must be received and tested at the lab.  
BS asked if results come back negative due to the way samples were taken.  
AJS explained samples are taken following the correct procedure however, shoreside/sewage pipes, hoses left around the docks can effect results. Water can be safe when it is brought on-board however, incorrect maintenance will effect it.  
15 52(06) JR gave a brief run through the meetings attended by staff. AJS explained that MPHA take

full advantage of free courses and many are held locally.  
 PC said this was good and impressed.  
 SL: asked if 69 ships was a low number.  
 JR: explained ships are risk assessed to decide which are to be inspected that day.  
 AJS said they do get quieter times of the year due to cargo and weather conditions.  
 JR pointed out that Cargills at Trafford would be importing less wheat due to a good UK harvest.  
 Therefore less ship canal traffic.

KM asked if members accepted report as true record. All agreed.

<b>15 53</b>	<b>AOB</b>
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JS announced the arrival of the five giant ‘megamax’ cranes. Article taken from the Liverpool Echo.  
*“Costing more than £100m have arrived at the Port of Liverpool, having travelled more than 18,000 miles after being full assembled in Shanghai.*

*The cranes, each as tall as the Royal Liver Building, were loaded onto a barge in China in August and have travelled past south-east Asia, India, the Arabian Peninsula and Africa via the Cape of Good Hope en route to the River Mersey.*

*They are one of the final pieces in the jigsaw of the £300m Liverpool2 deep water container terminal, being built by port owner Peel Ports.*

*When fully operational by the end of this year, Liverpool2 will be able to handle 95% of the world’s biggest cargo ships – putting the city back into the premier league of global container ports.”*

*A total of eight ship-to-shore megamax cranes and 22 cantilever rail-mounted gantry cranes are being supplied to Peel Ports as part of Liverpool2.*

*Each crane measures 92 metres high to the top of the frame, approximately the same as Liverpool’s Royal Liver Building, and 132 metres high when the boom is raised. Each crane weighs around 1,600 tonnes.*

Liverpool2 is the UK’s largest transatlantic deep-sea port and container terminal and the investment in facilities will allow it to accommodate the majority of the world’s current container fleet.

RW asked when members could take a visit to Port Salford, JR said it was expected in September 2016.  
 SL said she had visited Councillor Barrett who was currently recovering from an operation and he was doing well.

KM said he had spoken to Councillor Barrett also and wished him a speedy recovery from all the Board.

	<b>Date and Time of Next Meeting</b>
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	<p><b>Ordinary Meeting</b></p> <p><b>Monday, 7 March 2016, at 10:30</b> Salford City Council Offices, Swinton Town Hall, Town Hall, Chorley Rd, Swinton, Salford M27 5DA</p> <p><b><u>Ordinary Meetings for 2016</u></b></p> <p><b>Monday 6 June 2016</b> - AGM, Runcorn Town Hall        Runcorn Town Hall, Health Road, Runcorn, WA7 5TD</p> <p><b>Monday 5 September 2016</b> – Salford City Council Offices, Swinton Town Hall</p> <p><b>Monday 28 November 2016</b> – Runcorn Town Hall</p> <p>The details of meetings of the Business Planning Support Group (BPSG) will be considered to suit the situation. All meetings to be held in Dutton House, 46 Church Street, Runcorn, WA7 1LL</p>
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# MANCHESTER PORT HEALTH AUTHORITY

## Executive Summary

<b>Agenda Item:</b>	<b>16 04 (01)</b>
<b>Person Responsible:</b>	<b>Tony Thompstone</b>
<b>Title:</b>	<b>Budget Monitoring as at: 31 January 2016</b>
<b>Reference Documents:</b>	<b>16 04(01)</b>

### Summary:

TT informed elected members that after outstanding invoices are collected and outstanding invoices are paid the cash left in the bank at the end of January would be £281k. Reserves at the year-end forecast to be around £240k

### Recommendations:

That elected members note the content of this report and make appropriate responses to any actions required.

### Comments:

<b>Actions:</b>	<b>Date:</b>	<b>Person Responsible:</b>
	07/03/16	TT

## 16 04 (01) Budget Monitoring as at 31 January 2016

GL code/ Expenditure	GL	Budget for year 2015/16	Spend and Income				Total
			Apr-Oct	Nov	Dec	Jan	
4200 MPHA Basic Pay	4200	144,000	92,205	13,231.83	14,105.53	12,798.99	132,341
4201 MPHA Allowances	4201	14,000	8,020	1,153.48	1,153.48	866.54	11,194
4203 MPHA Overtime	4203	0	118.88				119
4204 MPHA National Ins	4204	15,000	9,686	1,416.26	1,536.83	1,507.19	14,146
4205 MPHA Employer Pension	4205	21,000	14,316	2,041.32	2,041.32	2,332.30	20,731
4936 Other Employee Exps	4936	1,200	40.88	4.55	25.09		71
5000 Retired Officer Pens	5000	8,100	4,168		4,168.92		8,337
5010 Accounts Finance SLA	5010	12,000			6,000.00		6,000
5011 Human Resources SLA	5011	3,500		1,750.00			1,750
5012 Internal Audit SLA	5012	1,050	1,050				1,050
5013 Legal SLA	5013	2,500				2,000.00	2,000
5014 External Audit Fees	5014	600					
5015 IT SLA	5015	4,000	1,116	237.5	692.5	237.5	2,284
5020 APHA Meetings	5020	1,600	1,068.02	-166.8	186.1	13.14	1,100
5021 APHA Conference	5021	6,000	-605	2,980.00			2,375
5023 AGM & Business Meet	5023	600	360.01	9.42	-57		312
5030 Member Training	5030	2,000					0
5031 Officer Training	5031	1,000	224.21	148.33	829.39		1,202
5041 Energy	5041	3,200	1,621	240	995.87	240	3,097
5042 Waste	5042	800	340.9	68.18	111.16	68.18	588
5044 Grounds Maintenance	5044	0					0
5045 Water	5045	640	281.26	150.67	70.94		503
5050 Insurance	5050	3,300	3,303.82				3,304
5060 Office Stationery	5060	1,000	269.6	89.1	26.49		385
5070 Mobile Phones	5070	900	430	69.41	227.48	100.6	827
5072 Postage	5072	100	67.47		13.29		81
5073 Phone lines and Internet	5073	2,500	885	68.75	504.51	70.75	1,529
5080 Safety Equipment	5080	600	567.63	79.96	-133.3		514
5100 Office Equipment	5100	6,500	942.78	391.89	138.54	470.16	1,943
5110 Sampling	5110	1,000	187.96	361.82	-412.28	-363	-226
5120 Building Maintenance	5120	600	815	17.19	231.63		1,064
5140 Transfer to/(from) Reserves	5140	-3,569					0
5150 Advertising	5150	500					0
5160 Petty Cash Sundries	5160	500	48.76	123.01	-60.46	22.39	134
5170 Legislation literature	5170	1,500	1,000.00				1,000
5572 Car User - Mileage	5572	6,200	3,501.30	708.55	309	333	4,852
5574 Car User - Essential	5574	3,200	1,833	264	264	198.23	2,559
5795 Subsistence	5795	0		63.15	92.5		156
<b>Total Expenditure</b>		<b>267,621</b>	<b>147,864</b>	<b>25,502</b>	<b>33,062</b>	<b>20,896</b>	<b>227,323</b>

<b>GL code/ Income</b>								
7501	Ship sanitation	7501	10,000	4,562.00	1,028.00	1,092.16	658.86	7,341
7502	Interest received	7502	8,000	206.68	30.53	26.96	42.68	307
7503	LAPCC Permit							
<b>Charges</b>		7503	5,000	3,879.00				3,879
7504	Rent	7504	6,500	4,875.00		1,625.00		6,500
7505	Services	7505	2,000	1,637.31		537.41		2,175
7506	Sampling	7506	2,500	851	50	126.96	110	1,138
7507	Precept	7507	233,621	233,620.94		0	0	233,621
<b>Total Income</b>			<b>267,621</b>	<b>249,632</b>	<b>1,109</b>	<b>3,408</b>	<b>812</b>	<b>254,960</b>

### **Balance sheet**

Cash in Bank 31/01/2016 334,779

in the following accounts:

Business direct reserve account	308,679.45
Business reserve account	16,099.80
Current account	10,000.00

### Outstanding Debtors at the end of January

Sampling	300
Ship sanitation	3,414
LAPCC	2,201
Other	448
<b>Current Debtors</b>	<b>6,363</b>

### Outstanding Creditors at the end of January

July Invoices	5,230	already invoiced for
July invoices	193	already invoiced for
August invoices	178	already invoiced for
September invoices	801	already invoiced for
October invoices	5,186	already invoiced for
November invoices	345	already invoiced for
Dec invoices	4,364	
December salaries	19,528	
Jan invoices	4564.40	
Jan salaries	19,497.84	

**Current Creditors 59,887**

### **Commentary**

After settling outstanding invoices the bank account at the end of January would have a balance of £281,255

Reserves at the end of the year are forecast to be £240,000.



**MANCHESTER PORT HEALTH AUTHORITY**

Minutes of the Business Planning Sub Group  
Of the Manchester Port Health Authority  
Held on Friday, 19 February 2016

Reference 2016/01M

<b>BPSG16 01</b>					<b>Members Present</b>				
<b>Date:</b>					19 February 2016				
<b>Venue:</b>					Dutton House, Runcorn				
<b>Present:</b>		<b>Chairman:</b>		Cllr A Brocklehurst	Salford City Council	AB			
				Cllr T Sherlock	Cheshire West & Chester Council	TS			
				Cllr R Wilson	Salford City Council	RW			
				Cllr J Salter	Metropolitan Borough of the Wirral	JS			
		<b>Officers:</b>		John Robinson	Chief Port Health Officer	JR			
				Steve Seddon	Port Health Officer	SS			
		<b>Minutes Taken By:</b>		JR					
<b>BPSG16 02</b>					<b>Apologies for Absence</b>				
				Yvonne Graham	Office Manager				
				Andrea Smith	Maternity Leave				
<b>BPSG16 03</b>					<b>Minutes of MPHA Business Planning Subgroup Meeting from 2 November 2014</b>				
<p>The Chairman AB went through the pages minutes agreed. No matters arising. JR congratulated members on their recommendations to the full board on the Precept and Financial Risk Assessment. This showed the value of the group deliberating issues before the main board make decisions on things such as Precept and other considerations.</p>									
<b>BPSG16 04</b>					<b>Update on Proposed Pest Control Service – Steve Seddon</b>				
<p>SS gave a presentation to the members on progress with setting up the Pest Control Service. The opportunity had been taken to concentrate on this, by other officers undertaking ship inspection duties. Therefore SS had surveyed Stanlow Island, Ellesmere Port and Manisty Wharf. Produced three separate quotes for the operators at these quays and was developing more business opportunities elsewhere. Notably QEII dock and Runcorn.</p> <p>TS mentioned opportunities adjacent to the Manchester Ship Canal, namely Ellesmere Port Boat Museum and mentioned again the prospect of solar panels on Dutton House, RW made reference to Port Salford and opportunities there. JR had said SS would explore this possibility in the very near future, with the commissioning of the distribution sheds being erected on site at Port Salford. Recommendation that SS should be given every opportunity to develop a pest control service.</p>									
<b>BPSG16 05</b>					<b>Progress with Port Salford – John Robinson</b>				
<p>JR reminded members he had promised to keep everyone informed of progress with Port Salford. In December the head of the FSA Imports Division had visited Runcorn and had been briefed by the staff. During the visit the opportunity was taken to telephone Gary Clays, the manager of the Irlam Container Terminal.</p> <p>This proved very promising and the FSA offered to help in any way possible in the future.</p> <p>JR had visited Mr Clays earlier in the week, at the Irlam Wharf and had a successful and promising meeting. Mr Clays made a presentation on L2. The new River Terminal, now coming on stream at Seaforth. This was running two/three months late. But goods should be starting to flow down the Manchester Ship Canal by June 2016. It was expected an extra 80 containers per week would be transported this way, then onwards to Culina at Port Salford by road. Culina are the first operator to use Port Salford and they will be operational by April 2016.</p>									
Reference 2016/01P					Page 9 of 18				

Peel Ports have been very successful in letting more than two of the new distribution sheds already and plans for shipping at Port Salford is now scheduled for the second quarter of 2017.

JR thanks Mr Clays and asked about the nature of the cargo. Ambient temperature goods were envisaged. Not only transhipped from Seaforth, but direct arrivals from Rotterdam and the Mediterranean. JR advised members of these developments and recommended we step up training.

Members agreed and JR was to instigate this by courses and visits to other BIPs in the UK

**BPSG16 06 Relationship with MPHA and APHA for delivering Administration and Financial Services**

JR expressed concern over the continuation of APHA. Since Christmas two of the larger ports, Liverpool and Southampton had announced leaving APHA. Since the Autumn of 2014, MPHA had given administration support to APHA and from April 2015, financial support. Officers at MPHA before agreeing to do this, insisted on Operational procedures being introduced similar to those in use at MPHA. The idea being the systems should lead to more accountability and financial management. Largely this has worked, although there have been opposition from certain directions. JR was now Acting Company Secretary and found his workload had increased considerably. This could only be undertaken at home and at weekends and evenings. The extra work was beginning to impinge on workloads at MPHA, for all staff and JR wanted to bring this to the attention of the BPSG.

AB noted this workload and had witnessed the opposition at APHA meetings in the Autumn. In view of the extra work which will be generated by Port Salford, the BPSG discussed the relationship between MPHA and APHA. AB thought subject to MPHA board approval, it was thought prudent to advise APHA that from the Autumn of 2016, MPHA would cease to provide administration and financial support to APHA.

Meeting closed at 13:30

**Chairman:**.....**Date:**.....

**Vice Chairman:**..... **Date:**.....

## MANCHESTER PORT HEALTH AUTHORITY

### Executive Summary

**16 06 (01)**

**Person Responsible:** John Robinson

**Title:** Chief Port Health Officers report for Months: Jan/Feb

**Reference Documents:** 16/06(01), 16/06(02), 16/06(03), 16/06(04), 16/06(05), 16/06(06)

**Summary:**

In the months of January and February 71 vessels were inspected, they can be seen in 16/01 (01). A number of vessels were found to be of an unsatisfactory standard or requiring advice, appropriate information and guidance was given, inspection details can be found in 16/02(02).

We inspected 10 ships that requested ship sanitation exemption certificates, these were certified within the two month period, see 16/03(03). Revenue raised of £1540

We also undertook 64 fresh water samples and of those, 35 were unsatisfactory and advice was given on treatment, re-sampling was undertaken as appropriate, see 16/04(04).

No animals were found on board, see 16/05(05)

See item 16/06(06)– Report for meetings attended by officers in Nov/Dec/Jan/Feb.

A small charge of £10 per visit was put in place for water sampling on 1 April 2010, to year to date this has produced an income of £1905.32

**Dock Abbreviations**

QEII – Queen Elizabeth 2nd Dock Eastham  
SLG – Sheerlegs  
Crane Berth (used as a layby berth)  
MAN – Manisty former coal berth, no longer in use  
EPT – Ellesmere Port  
INN – Innospec, Ellesmere Port  
SLB – Stanlow Layby, Essar site  
SCB – Stanlow Chemical Berth, AKA Shop berth  
SOD – Stanlow Oil Dock, berth 1 & 3, No 4 Quarrantine Dock  
ICB – Ince Coaster Berth, Stanlow Site  
IOB – Ince Oil Berth, Stanlow Site  
INB - Ince New Berth, Kemira – rarely used  
RSW – Runcorn Saltworks  
RLB – Runcorn Layby  
RUN – Runcorn Docks  
PSS – Partington South Side  
PNS – Partington North Side  
ICT – Irlwell Container Terminal  
IPW – Irlwell Park Wharf, scrap berth  
CER – Cerestar now owned by Cargills  
WEA – Weast, Lafarge Tarmac Cement & Lime Ltd  
MDD – Manchester Dry Docks  
Mode Wheel Locks

**Recommendations:**

**Comments:**

Actions:	Date:	Person Responsible:
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07/03/16

JR

**16 06 (01) TOTAL VESSELS INSPECTED January & February 2016**

DATE	IMO	SHIP NAME	PHO	RESULT	PORT INSPECTED	REVISIT	ERF ISSUED?
04/01/2016	9377030	BOMAR MARS WILSON	SS	GOOD	RLB	N	N
04/01/2016	9313735	AMSTERDAM	SS	GOOD	RUN	N	N
04/01/2016	9749099	TRITON	SS	EXCELLENT	RUN	N	N
06/01/2016	9156199	NINA	SS	GOOD	EPT	N	N
07/01/2016	9360477	ADIANTE	SS	GOOD	EPT	N	N
07/01/2016	9684122	TRAVIATA	SS	GOOD	RLB	N	N
07/01/2017	9195212	MONIKA MULLER	LC	V GOOD	WEA	N	Y
08/01/2016	8416798	PEAK OSLO	SS	OKAY	EPT	N	N
11/01/2016	9582855	NIKLAS	SS	V GOOD	EPT	N	N
12/01/2016	9512783	EENDRACHT	SS	V GOOD	EPT	N	N
12/01/2016	9359600	FEN	SS	OKAY	SLB	N	N
13/01/2015	9473119	HARBOUR FIRST	LC	GOOD	SOD1	N	Y
13/01/2016	7626748	DORIS T	LC	OKAY	EPT	Y	N
13/01/2016	9184811	CHRISTINE	SS	GOOD	RUN	N	N
13/01/2016	9056040	WILSON GRIMSBY	SS	GOOD	RUN	N	N
14/01/2016	9525182	MONICA KOSAN	LC	V GOOD	IOB	N	N
18/01/2016	9156113	ULRIKE G	SS	GOOD	EPT	N	N
19/01/2016	9044932	SWE BULK	SS	GOOD	EPT	N	N
19/01/2016	9148972	STOLT FULMAR	SS	OKAY	RUN	N	N
21/01/2016	9005742	WILSON DVINA	SS	GOOD	RUN	N	N
22/01/2016	9393345	THUN GARLAND	SS	V GOOD	SLB	N	N
22/01/2016	8415172	RABA	SS	OKAY	EPT	N	N
27/01/2016	8920555	STOLT KITE	SS	V GOOD	SSB	N	N
27/01/2016	7626748	DORIS T	LC	OKAY	IOB	Y	N
28/01/2016	9008512	B GAS ETTRICK	SS	OKAY	IOB	N	N
28/01/2016	9365477	PATERNA	SS	V GOOD	SLB	N	N
29/01/2016	9427275	SUMMER	LC	EXCELLENT	SOD1	N	N
29/01/2016	9204049	FRANK	SS	GOOD	SLB	N	N
01/02/2016	9346691	VELSERDIJK	SS	GOOD	RUN	N	N
01/02/2016	9003548	CELTIC NAVIGATOR	SS	GOOD	RUN	N	N
02/02/2016	9256729	LADY SHANA	LC	GOOD	IOB	N	N
02/02/2016	9625229	HARINGVLIET	SS	V GOOD	EPT	N	N
02/02/2016	9125700	OSLO	SS	GOOD	EPT	N	N
03/02/2016	9519535	EPIC BORNEO	SS	GOOD	IOB	N	N
05/02/2016	9163623	FLUVIUS AXE	LC	V GOOD	WEA	N	N
06/02/2016	9111125	COUNTESS ANNA	SS	GOOD	RUN	N	N
06/02/2016	9325130	LISA LEHMANN	SS	GOOD	RUN	N	N
08/02/2016	9503926	SHANNON STAR	SS	GOOD	SLB	N	N
09/02/2016	9108843	MAINGAS	LC	GOOD	ICB	N	N
09/02/2016	9265249	STELLA VIRGO	SS	V GOOD	QEII	N	N
10/02/2016	9237890	CORAL FAVIA	SS	OKAY	IOB	N	Y
11/02/2016	9307671	STEN BALTIC	SS	V GOOD	SOD1	N	N
12/02/2016	9488322	PECHORA STAR	SS	V GOOD	SOD1	N	N
12/02/2016	9186948	GAS LEGACY	SS	OKAY	IOB	N	Y

15/02/2016	9361380	CITADEL	LC	V GOOD	RUN	N	N
15/02/2016	9318565	STEN AURORA	LC	POOR	SOD1	Y	Y
14/02/2016	9048287	CEMVALE	JR	V GOOD	EPT	N	N
16/02/2016	9318565	STEN AURORA	LC	V GOOD	SOD3	N	N
16/02/2016	9322633	YM EARTH	LC	GOOD	RLB	N	N
16/02/2016	9148960	STOLT CORMORANT	LC	V GOOD	ICB	N	N
17/02/2016	9356921	MATTHEW	LC	V GOOD	IOB	N	N
17/02/2016	9187409	STEN FJORD	LC	V GOOD	SOD	N	N
19/02/2016	9108740	BERGSTRAUM	LC	EXCELLENT	QEII	N	N
19/02/2016	9128685	GAS PASHA	LC	POOR	ICB	Y	Y
19/02/2016	7626748	DORIS T	LC	OKAY	EPT	Y	Y
22/02/2016	9224116	VANGUARD	LC	V GOOD	EPT	N	N
22/02/2016	9361720	ARKLOW FAME	LC	V GOOD	EPT	N	N
22/02/2016	9618862	DOROTHEA SCHULTE	LC	V GOOD	IOB	N	N
22/02/2016	9520388	GUNDEM MAKBBULE	LC	POOR	RUN	Y	Y
23/02/2016	7626748	DORIS T	LC	OKAY	EPT	Y	N
23/02/2016	9344538	ARKLOW RAVEN	LC	V GOOD	EPT	N	N
23/02/2016	9375836	LADY MARY	LC	V GOOD	RUN	N	N
23/02/2016	9520388	GUNDEM MAKBBULE	LC	OKAY	RUN	Y	N
24/02/2016	9341316	ATLANTIC WIND	LC	OKAY	SOD3	Y	N
24/02/2016	9197478	WIEBKE	LC	GOOD		y	N
24/02/2016	9137739	NOFIT	LC	GOOD	EPT	Y	N
25/02/2016	9197478	WIEBKE	LC	EXCELLENT	EPT	N	N
25/02/2016	9137739	NOFIT	LC	GOOD	RUN	N	N
25/02/2016	9352171	SARAH DESGAGNES	LC	GOOD	SOD1	N	N
25/02/2016	9466740	INTREPID CANADA	LC	GOOD	QEII	N	N
29/02/2016	9039092	NORDSTERN	SS	GOOD	EPT	N	N

## 16 06(02) VESSEL INSPECTION – UNSATISFACTORY STANDARDS Jan & Feb

DATE	SHIP NAME	PHO	RESULT	REVISIT	DETAILS
15/02/2016	STEN AURORA	LC	POOR	Y	HAND WASH STATION DIRTY & CRACKED. CROSS CONTAMINATION BETWEEN COOKED & RAW FOOD. SALAD STORED IN FRIDGE BELOW RAW MEAT. CHOPPING BOARDS USED FOR BOTH COOKED & RAW FOOD PREPARATIONS.
19/02/2016	GAS PASHA	LC	POOR	Y	DIRTY HAND BASIN. GALLEY DIRTY & IN NEED OF CLEANING. CREW TOILET INADEQUATELY CLEANED, NEEDS SOAP & TOWELS. TAP TEMPERATURES INAPPROPRIATE RANGE FOR LEGIONELLA CONTROL.
22/02/2016	GUNDEM MAKBBULE	LC	POOR	Y	INADEQUATE CLEANING & SANITIZING OF GALLEY. FOODS FOUND SPOILED. LEGIONELLA CONTROL MEASURES REQUIRED.

## 16 06 (03) SHIP SANITATION CERTIFICATES ISSUED Jan & Feb

DATE	SHIP NAME	PHO	SHIP SAN	COST
07/01/2017	MONIKA MULLER	LC	LC16-079	112.00
12/01/2016	FEN	SS	SS16-030	172.00
19/01/2016	SWE BULK	SS	SS16-031	112.00
27/01/2016	STOLT KITE	SS	SS16-032	172.00
29/01/2016	SUMMER	LC	LC16-080	172.00
29/01/2016	FRANK	SS	SS16-033	172.00
01/02/2016	VELSERDIJK	SS	SS16-034	112.00
14/02/2016	CEMVALE	JR	JR16-001	172.00
22/02/2016	DOROTHEA SCHULTE	LC	LC16-080	172.00
25/02/2016	WIEBKE	LC	LC16-081	172.00
	<b>10</b>			<b>1,540.00</b>

## 16 06 (04) WATER SAMPLE RESULTS Jan & Feb

DATE		SHIP NAME	PHO	CHARGED	RESULTS Y/N
07/01/2016	2	Monika Muller - Legionella	LC	10.00	Y
13/01/2016	2	Harbour First	LC	10.00	N
13/01/2016	2	Wilson Grimsby - Legionella	SS	10.00	Y
13/01/2016	2	Christine - Legionella	SS	10.00	N
13/01/2016	2	Christine	SS	10.00	N
19/01/2016	2	SWE Bulk	SS	10.00	N
19/01/2016	2	SWE Bulk - Legionella	SS	10.00	N
14/01/2016	2	Monica Kosan	LC	10.00	Y
14/01/2016	2	Monica Kosan - Legionella	LC	10.00	N
21/01/2016	2	Wilson Dvina	SS	76.96	N
21/01/2016	2	Wilson Dvina - Legionella	SS	10.00	Y
27/01/2016	2	Stolt Kite	SS	10.00	Y
27/01/2016	2	Stolt Kite- Legionella	SS	10.00	Y
27/01/2016	2	Doris T	LC	10.00	Y
27/01/2016	2	Doris T - Legionella	LC	10.00	N
01/02/2016	2	Velserdijk	SS	10.00	Y
02/02/2016	2	Lady Shana	LC	10.00	Y
02/02/2016	2	Lady Shana - Legionella	LC	10.00	N
08/02/2016	2	Shannon Star - Legionella	SS	10.00	Y
08/02/2016	2	Shannon Star	SS	76.96	Y
16/02/2016	2	Sten Aurora	LC	76.96	Y
16/02/2016	2	Sten Aurora - Legionella	LC	10.00	Y
22/02/2016	2	Arklow Fame	LC	76.96	Y
22/02/2016	2	Dorothea Schulte	LC	10.00	N
22/02/2016	2	Arklow Fame	LC	155.20	N
23/02/2016	2	Doris T - Legionella	LC	10.00	N
23/02/2016	2	Gundem Makbule	LC	10.00	N
23/02/2016	2	Gundem Makbule - Legionella	LC	10.00	N
24/02/2016	2	Nofit - Legionella	LC	10.00	waiting result
25/02/2016	2	Wiebke	LC	10.00	N
25/02/2016	2	Inrepid Canada	LC	10.00	N
25/02/2016	1	Wiebke - Legionella	LC	10.00	N
25/02/2016	1	Intrepid Canada - Legionella	LC	10.00	waiting result
	<b>64</b>			<b>743.04</b>	

### 64 Water Samples taken

26 Passed

35 Failed

2 waiting results

**Total Water Samples invoiced in January 2016 to February 2016 = £743.04**



**16 06 (05) ANIMALS ON BOARD VESSELS Jan & Feb**

None found on board

**16 06 (06) MEETINGS ATTENDED BY OFFICERS Nov, Dec,Jan & Feb**

DATE	MEETING	LOCATION	PHO
03/11/15	NPLAN	Leeds	LC/AS
04/11/15	Operational Board 'Goto meeting'	Runcorn	LC
05/11/15	IFF & BIP meeting 'Goto meeting'	Runcorn	LC
05/11/15	APHA EH&H meeting 'Goto meeting'	Runcorn	LC
10/11/15	Legionella sampling workshop	St Helens	AJS
17/11/15	IGH Public Involvement Panel	Leahurst	LC
19/11/15	Mosquito Survey	Liverpool	SS
20/11/15	NIHR HPRU EZI Scientific Advisory Board(abbreviations need explaining)	London	LC
23/11/15	NIHR HPRU EZI Steering Committee meeting	Liverpool	LC
01/12/15	ZWZG Rail House	Liverpool	LC
03/12/15	FSA Meeting – National monitoring plan	Runcorn	JR/AJS /LC
06/01/16	Overview & Scrutiny Committee 'Goto meeting'	Runcorn	KM/JR
12/01/16	LC -HPRU Emerging and Zoonotic Infections annual conference	London	LC
14/01/16	Cheshire & Merseyside Food Group Meeting	St Helens	LC
28/01/16	NPAP Meeting, CIEH	London	LC
02/02/16	NWZG meeting	Liverpool	LC
18/02/16	RADSAFE Training Course	Liverpool	LC
24/02/16	Port Police	Liverpool	JR

# MANCHESTER PORT HEALTH AUTHORITY

## Executive Summary

<b>Agenda Item:</b>	<b>16 07</b>
<b>Person Responsible:</b>	<b>John Robinson</b>
<b>Title:</b>	<b>Date, time and venue for next meeting</b>
<b>Reference Documents:</b>	<b>16 07</b>

Board Meeting. **Monday 6 June 2016 (AGM)**  
Venue: Runcorn Town Hall, Heath Road, Runcorn, WA7 5TD  
Commences: 10:30 am, Civic Suite

### Ordinary Meetings for 2016

For 2016, the meeting schedule should be as follows:-

**Monday 5 September 2016** – Salford City Council Offices, Swinton Town Hall

**Monday 28 November 2016** – Runcorn Town Hall

The details of meetings of the Business Planning Support Group (BPSG) will be considered to suit the situation. All meetings to be held in Dutton House, 46 Church Street, Runcorn, WA7 1LL