

MANCHESTER PORT HEALTH AUTHORITY

Minutes of the Ordinary Meeting of the Manchester Port Health Authority

Held on Monday, 5 September 2016

Reference 2016/03M

16 21 Members Present**Date:** Monday, 5 September 2016**Venue:** Salford Town Hall, Salford

Present:	Chairman	Cllr A Brocklehurst	Salford CC	AB
		Cllr K Morley	Halton Borough Council	KM
		Cllr D Hammond	Cheshire West & Chester Council	DH
		Cllr P Connor	Salford CC	PC
		Cllr R Wilson	Salford CC	RW
		Cllr C Weir	Salford CC	CW
		Cllr B Sharp	Trafford MBC	BS
		Cllr H Barrett	Manchester CC	HB
		Cllr P Sadler	Manchester CC	PS
		Cllr S Ali	Manchester CC	SA
		Cllr S Lanchbury	Manchester CC	SL
	Officers	John Robinson	Chief Port Health Officer	JR
		Lynnette Crossley	Senior Port Health Officer	LC
		Yvonne Graham	Office Manager	YG
	Accountant	Tony Thompstone	Salford CC	TT
		John Tully	Halton Borough Council Solicitor	JT
Minutes taken by:		YG		

16 22 Apologies

	Vice Chairman	Cllr T Sherlock	Cheshire West & Chester Council	TS
		Cllr H Mundry	Warrington BC	HM
		Cllr R Abbey	Wirral BC	RA
		Andrea Smith	DCPHO	AJS

16 23 Minutes and matters arising from the AGM & Ordinary Board Meeting of June 2016

AB opened the meeting by welcoming the new elected members to the board of MPHA. An introduction by everyone went around the table.

(16 03) KM requested an amendment to the minutes, however after much discussion and a show of hands, it was agreed to let the minutes remain as they are.

(16 06) JR pointed out to new members the constitution is re-adopted annually at the AGM and printed copies were available for members to take away. The constitution contains all the rules by which Port Health operates and will recur many times during this meeting.

RW asked for copies to be emailed.

(16 11) PC wanted to thank LC for the information provided on Vectors and Legionella, he found it very interesting and well done LC.

(16 13) KM gave a brief update on the progression and future of APHA. Halton CC would not be taking over the administration. The ship san laptop had been retrieved from Karen White in Cornwall, however there was no helpful information on it. The previous admin for ship san Georgina Cooper could not supply any documents to help with the project, because it never existed. The invoice for £3768 from Liverpool CC had now been removed from the APHA accounts after proof of an email confirmed it had

been cancelled.

KM informed members he managed to arrange a meeting room for Overview & Scrutiny (O&S) free of charge from the Union Jack Club, London over the last 2 years with a saving of £1500. Usual cost of a meeting room is £250. The next meeting in London in September, was to include Lords/MP's, Ports and Airports which have left APHA, on the hope they will be willing to re-join, which was good news.

KM also wanted members to confirm his appointment on the APHA, O&S board for the forth coming year.

AB was happy for KM to remain on O&S, to complete his 2 year appointment. However, next year AB suggested it was only fair that the offer goes out to other members of the MPHA board to apply.

PC reaffirmed KM to continue, KM said an email from Gill Morgan requested confirmation of KM's position.

HB asked for this to be confirmed in an email.

AB asked if all agreed, HB, PC, AB all agreed, up to July 2017 when elections will go ahead.

JR nominations normally are by invitation by APHA to seek nomination, when this is received, we will process the nomination.

JR confirmed KM to continue, also pointing out that previously there had been criticism too many Manchester elected members had been involved in APHA.

JR said there may have been confusion with the invoice from Liverpool CC (Mersey PH) this was nothing to do with ship san money and only the APHA conference 2015, evidence was supplied to Liverpool that APHA had already paid for delegates within the hotel invoice.

JR confirmed AJS would be attending the final Ship San Project conference in Rhodes this month.

JR provided the members with printed articles regarding the latest on Port Salford. Attempts had been made to arrange a speaker, however Warren Marshall was unavailable and will be attending to the next meeting in November in Runcorn. He will be giving a presentation on all aspects of operations on the MSC and concentrate on Port Salford.

PC agreed Port Salford was encouraging, with less vehicles being on the roads.

AB agreed.

JR also pointed out the financial benefits, Peel were also introducing a number of new operators, to the MSC. With the increase in the volume of containers arriving at L2, it was recognised the benefit of transshipment to Port Salford will bring to Peel Ports and all the operators now wanting this new feeder service. In the first year it is estimated one million pounds of revenue, will be raised from Port Health charges, companies were already planning for the future border inspection post clearance. Mr Huck of Peel Ports North West, had already confirmed the products will be fish and corned beef and that Manchester Port Health Authority would be handling this trade. This information was given personally to AB and JR.

HB asked what the implications to MPHA would be.

JR said definitely an increase of staff. A gradual increase, to match the growth in trade. It is the intention to introduce a second 'golden triangle' around Port Salford. So that the hub at Salford can forward goods Northwards towards the Scottish border, as well as towards the Midlands, to relieve the road network in those areas by using rail to move the containers onwards.

AB agreed it would be very lucrative for MPHA.

AB mentioned Mr Huck had attended the last APHA conference, who insisted their clients of South America/Mozambique eta would be beneficial to the carbon footprint/economy?

Roads have weight restrictions and therefore often the containers were not full, bringing containers up the canal and on to rail would avoid this problem. Port Salford will be the central hub for the UK. Containers brought into Southampton would continue their journey by rail to Manchester and Salford. The MPHA BIP into Salford would be an income stream, which strengthens the position of the authority.

SA asked if there was a document of Peel Ports plan's?

JR said he would try and provide something. JR also referred SA to the L2 project, known as the 'Green Highway'. Again in November it is hoped Mr Marshall will make reference to all ports.

PC referred back to BS comments regarding transport issues. These have to be dealt with properly. Great Manchester has 2000 people die each year due to pollution. NW have the worst pollution in the Country.

Pest Control – JR gave a brief update. Quotes had been supplied to Ellesmere Port, Officer had been on a shooting training course. Enquiries had been made to the office regarding pigeons being a pest at the docks.

PS, although agreed was no fan of pigeons, was concerned there may be uproar, regarding the shooting of them.

CW/SA agreed, they didn't agree with shooting them.

HB suggested feeding them a meal of poison. When they take off, they then explode.

JR said he would discuss with the Officer, Steve Seddon.

RW was concerned about the safety aspect, may hit a person or another animal.

AB/JR said the matter would be brought back to the November meeting.

AB confirmed Manchester CC do shoot, pigeons and rats and would speak to JR regarding risk control methods.

(16 14,15,16,17,19,20) AB asked if there were any questions. None were brought forward.

AB asked the elected members if they would accept the minutes of the meeting in June page by page. Minutes accepted.

16 24	Budget Monitoring as at 31 July 2016
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The Budget Monitoring report as at 31 July 2016 was enclosed for members consideration: TT informed elected members that after outstanding invoices are collected and outstanding invoices are paid the cash left in the bank at the end of July would be £370k. Reserves at the year-end forecast to be around £210k.

DH asked how much the reserves were at the end of last year.

TT said approx. £230k, down by £30k.

16 25	External Audit Report for Year Ending March 2016
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Completion of the external audit report was presented to the board for acceptance.

JR pointed out one item had been highlighted by the external audit. Minutes for the approval of Annual Return. This has since been supplied and MPHA are awaiting confirmation of acceptance.

HB asked for clarification of the statement 'matters listed'.

TT explained this is a standard term and only the one issue was raised.

AB asked if there were any further questions. None received

Therefore to correct for the forthcoming year, the minutes supplied specifically for the smaller authority's approval of section 1 – Annual Governance Statement, 'Minutes approval of the annual return acceptance 2015-2016. JR/YG has answered the question listed and provided supporting evidence to the external auditor.

JR said this demonstrates we are running the Authority well.

AB asked if the members accepted the report as a true record. All agreed. Therefore the BDO report was accepted, minuted and approved.

16 26	Vector Control & Legionella Update – Lynnette Crossley
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Lynnette gave an update on her continual involvement in Vector Control and Legionella.

BS asked if MPHA insurance covered the Officers sufficiently, LC said samples were taken correctly and there was small chances of any issues. MPHA do more sampling than most other ports in the UK.

JT pointed out there had been no outbreaks or case where a Port Authority had been sued, issues with legionella fall to the agent/owner of the vessel.

AB agreed it's the Enforcement agency.

SA said she found it concerning looking at the numbers, who is responsible for the treatment on-board vessels and the care of the crew?

LC said it was the ship agent along with the Maritime Labour Convention that flag states signed up to become flag state regulations. If seafarers were taken ill they should be given immediate treatment and

repatriation where necessary.
 RW thanks LC for her report and talk. Wishing LC well with continued involvement, where previously legionella had been an impossible task.
 LC agreed no longer alone, Public Health England (PHE) and Professor at Manchester University are all now in touch.
 PC asked what is done to protect the officers.
 LC said everything is in the Safety Management procedures.

16 27 Service Delivery Plan 2016

SDP up to date copies were available for elected members.
 JR gave an overview on changes along the MSC. Reduction of 750,000.00 tonnes from Manisty, due to no longer bringing coal, this allows Peel Ports to redevelop ready for Port Cheshire.
 The biggest mover is Runcorn docks.
 JR has been working with Peel Ports over the last number of months, proving the requirement of a new permit for LAPPC controls. The product is cement bases and will require a permit. Great deal of negotiation involving DEFRA to provide the evidence, now Peel Ports are going to apply for a permit.
 AB also pointed out that Salford Local Authority have been asked to supply a report on MPHA, to go to the council.
 HB believed this was unfair and any reports should be agreed to go through the board of MPHA before supplying to Salford CC.
 AB explained all members on outside bodies have the requirement to supply to Salford, in the past MPHA had been missed off but was now up for discussion.
 RW agreed, the reports were not required to go through the MPHA board.
 HB said there used to be annual/general reports. JR indicated the Service Delivery Plan fulfils this requirement. Whilst it is a part of the Food Standards Agency framework, the title can be amended to become the Annual Report.
 AB reaffirmed the new Mayor of Salford, wanted regular reports in future on Port Health to be tabled at full council meetings. The first report is a general introduction, which can concentrate on other elements, leading up to the commissioning of Port Salford. Which he is totally committed too.

16 28 Chief Port Health Officers Report from May - July

JR introduced the CPHO's report for the months from May, June and July, 100 vessels were inspected, a number of vessels were found to be of an unsatisfactory standard or requiring advice, 11 ships requested ship sanitation exemption certificates, they were certified within the three month period and the income generated by the Officers was £1798. Officers also undertook 87 fresh water samples and of those, 63 were unsatisfactory and advice was given on treatment, re-sampling was undertaken as appropriate. No animals were found on board.
 16 28 (6) Meetings attended- LC gave an update on the whereabouts of the 'Doris T', now waiting to go into dry dock in Rotterdam. Thanks to the seafarers mission and agency.
 HB pointed out LC had attended all the external meetings and ship inspections.
 JR pointed out he continues to share all 'on call' with other officers and his main duties are not ship inspections. JR works alongside blue chip companies, JR complimented LC in stepping up her duties in the absence of the DCPHO. Also, APHA had taken up a lot of time, which now had come to an end.
 JR said the field officer attends meeting relevant to their duties/projects.
 HB said the CPHO contract states ship inspections, JR disagreed that was only part of the role.
 BS said he was disappointed that this kind of dialogue was taking place and that the CPHO would delegate to the other staff members and was not happy with the content being suggested.
 HB said he had a right to know.
 JR said he did assist staff on inspections and therefore SL suggested both sets of initials were entered in future.
 CW apologies 12:45 had to leave the meeting.
 JR pointed out he attended the docks on regular basis and would have meetings with the dock managers where possible.
 AB called an end to the matter and now was not the appropriate time.
 AB asked if members accepted report as true record. All agreed.

16 29	AOB
<p>HB requested a full members list of email address and telephone number. YG to supply. YG to check distribution list.</p> <p>AB closed the meeting at 12:50</p>	
16 30	Date and Time of Next Meeting
<p>Monday 28 November 2016 – Runcorn Town Hall, Heath Road, Runcorn, WA7 5TD commences: 10:30 am, committee room 1</p> <p><u>Ordinary Meetings for 2017</u> Monday, 6 March 2017 – Salford Town Hall (TBC) Monday, 5 June 2017 – AGM, Runcorn Town Hall Monday, 4 September 2017 – Salford Town Hall (TBC) Monday, 27 November 2017 – Runcorn Town Hall (TBC)</p> <p>The details of meetings of the Business Planning Support Group (BPSG) will be considered to suit the situation. All meetings to be held in Dutton House, 46 Church Street, Runcorn, WA7 1LL</p>	