

**MANCHESTER PORT HEALTH AUTHORITY**

Minutes of the Ordinary Meeting of the Manchester Port Health Authority

Held on Monday, 30 November 2015

Reference 2015/06M

**15 47 Members Present****Date:** Monday, 30 November 2015**Venue:** Runcorn Town Hall, Committee Room 1

<b>Present:</b>	<b>Chairman</b>	Cllr K Morley	Halton Borough Council	KM
	<b>Vice Chairman</b>	Cllr A Brocklehurst	Salford CC	AB
		Cllr T Sherlock	Cheshire West & Chester Council	TS
		Cllr S Lanchbury	Manchester CC	SL
		Cllr B Sharp	Trafford MBC	BS
		Cllr J Salter	Wirral MBC	JS
		Cllr P Connor	Salford CC	PC
		Cllr R Wilson	Salford CC	RW
	<b>Officers</b>	John Robinson	Chief Port Health Officer	JR
		Andrea Smith	Deputy Chief Port Health Officer	AJS
		Steve Seddon	Relief Port Health Officer	SS
		Yvonne Graham	Office Manager	YG
	<b>Accountant</b>	Tony Thompstone	Salford CC	TT
<b>Minutes taken by:</b>		YG		

**15 48 Apologies**

		Cllr H Barrett	Manchester CC	HB
		Cllr D Hammond	Cheshire West & Chester Council	DH
		Cllr H Mundry	Warrington BC	HM
		Cllr N Ali	Manchester CC	NA
		Cllr E Burgoyne	Salford CC	EB
		Cllr D Royle	Manchester CC	DR

**15 49 Minutes and matters arising from the Ordinary Board Meeting of 28 September 2015**

AJS gave an update on the vessel 'Doris T' Current situation with the crew, the ship is still detained at Ellesmere Port Docks. The ships owners are now in liquidation. Work is no longer being carried out on the ship as money is not being provided by the company to do this. The crew are owed approximately 6 months wages. The flag state will repatriate the crew however; this would mean leaving the ship without moneys owed. It is unlikely that the crew will receive this money if they leave the ship without first being paid. The ship has now been arrested by the Admiralty Marshal on behalf of the crew for non-payment of wages. An order has been made by the Admiralty Court for the ship to be sold in order to pay debtors (Peel Ports and the crew amongst others). The closing date for sealed bids is 8 December 2015. A report was emailed out to members following the meeting. JS had attended a meeting with the North West Welfare Board and passed on the thanks from the whole crew on-board for all the help MPHA Officers had given.

JR 15 44: SS and JR are continuing with their research on pest control costs and requirements, so far a positive response from ports.

JS: asked what happens if SS gets the contracts for MPHA but then decides to leave? Contracts will be with SS not MPHA.

JR: It was hoped that SS would be successful in building up a pest control service and MPHA could consider employing him permanently once the maternity cover came to an end.  
KM: Thanks RW for arranging the Salford meetings, confirmed now booked. YG to collate registration numbers and email RW with a list.  
KM asked if minutes accepted as a true record, all agreed.

**15 50 Budget Monitoring as at 31 August 2015**

The Budget Monitoring report as at 31 October 2015 was enclosed for members consideration:  
TT informed elected members that after outstanding invoices are collected and outstanding invoices are paid the cash left in the bank at the end of October would be £390k. Reserves at the year-end forecast to be around £262k.  
JS: made comment of an observation prudent, tightness over the last year and a healthy bank account.  
KM: asked any further questions, none received.

**15 51 Minutes for Business Planning Sub Group 2 November 2015**

15 17(01) Minutes from BPSG – 2 June 2015 members agreed.  
15 18(02) Precept 2016-2017, JR asked TT to produce figures for both a 5% increase and a zero increase, projected budget for the forthcoming year. Over the next year to look where savings can be met. There will be additional to pay due to maternity cover and the start up of the pest control.  
AB: Chairman of BPSG recommends to the board a zero increase in the precept.  
TS explained BPSG took into account cuts made by local authorities. TS said in it is in all our interests and MPHA works efficiently and prudently.  
PC said he would like to echo TS in his sentiment of a zero increase and in no way would he want to see the reserves reduced as these are needed for the everyday running of the authority and any future developments. ie Pest Control/maternity.  
JS: was unable to attend however he had spoken to JR and agreed with the other members of the BPSG. Maternity cover was a statutory undertaking and a policy was developed and MPHA would honour the entitlement in that maternity policy.  
15 19(03) – Financial Risk Assessment 2016-2017, JR said MPHA will be very prudent in budget control. TT explained there was no mention on the budget for pest control.  
JR said the cost model is in agreement with both internal and external auditors.  
JR mentioned the FSA (Food Standard Agency) meeting to be held on Thursday 3 December at MPHA. This is to see how they can help with planning ready for the BIP at Port Salford. Mr Clays from Peel Ports also invited.  
BS had general concerns, about Northern Power House/joint organisation. MPHA must present ourselves as a standalone organisation, not Peel Ports.  
RW wanted the members to know he is aware of budget cuts in various councils, RW asked if he could be a member of the BPSG, KM invited and welcomed RW to join the BPSG.  
KM said it is very important for members to attend all meetings.  
KM asked if members agreed to RW joining the BPSG, JS agreed.  
15 20(04) To remain with current suppliers.  
KM asked if minutes accepted as a true record, all agreed.

**15 52 Chief Port Health Officers Report from Sept & October**

JR introduced the CPHO's report for the months from Sept and October, 69 vessels were inspected, a number of vessels were found to be of an unsatisfactory standard or requiring advice, 9 ships requested ship sanitation exemption certificates, they were certified within the two month period and the income generated by the Officers was £1544. Officers also undertook 20 fresh water samples and of those, 8 were unsatisfactory and advice was given on treatment, re-sampling was undertaken as appropriate. No animals were found on board.  
TS said MPHA were a credit to the tight control of water sampling.  
JR said there is an important meeting at PHA in Preston on Friday 4 December regarding the collection of water samples from MPHA. Due to cuts there is a threat that Preston will be closed. AJS and LC to attend, AJS said she thinks MPHA will be hit the hardest due to the short time scale in which samples must be received and tested at the lab.  
BS asked if results come back negative due to the way samples were taken.  
AJS explained samples are taken following the correct procedure however, shoreside/sewage pipes,

hoses left around the docks can effect results. Water can be safe when it is brought on-board however, incorrect maintenance will effect it.  
15 52(06) JR gave a brief run through the meetings attended by staff. AJS explained that MPHA take full advantage of free courses and many are held locally.  
PC said this was good and impressed.  
SL: asked if 69 ships was a low number.  
JR: explained ships are risk assessed to decide which are to be inspected that day.  
AJS said they do get quieter times of the year due to cargo and weather conditions.  
JR pointed out that Cargills at Trafford would be importing less wheat due to a good UK harvest. Therefore less ship canal traffic.

KM asked if members accepted report as true record. All agreed.

15 53

AOB

JS announced the arrival of the five giant 'megamax' cranes. Article taken from the Liverpool Echo.

*"Costing more than £100m have arrived at the Port of Liverpool, having travelled more than 18,000 miles after being full assembled in Shanghai.*

*The cranes, each as tall as the Royal Liver Building, were loaded onto a barge in China in August and have travelled past south-east Asia, India, the Arabian Peninsula and Africa via the Cape of Good Hope en route to the River Mersey.*

*They are one of the final pieces in the jigsaw of the £300m Liverpool2 deep water container terminal, being built by port owner Peel Ports.*

*When fully operational by the end of this year, Liverpool2 will be able to handle 95% of the world's biggest cargo ships – putting the city back into the premier league of global container ports."*

*A total of eight ship-to-shore megamax cranes and 22 cantilever rail-mounted gantry cranes are being supplied to Peel Ports as part of Liverpool2.*

*Each crane measures 92 metres high to the top of the frame, approximately the same as Liverpool's Royal Liver Building, and 132 metres high when the boom is raised. Each crane weighs around 1,600 tonnes.*

Liverpool2 is the UK's largest transatlantic deep-sea port and container terminal and the investment in facilities will allow it to accommodate the majority of the world's current container fleet.

RW asked when members could take a visit to Port Salford, JR said it was expected in September 2016. SL said she had visited Councillor Barrett who was currently recovering from an operation and he was doing well.

KM said he had spoken to Councillor Barrett also and wished him a speedy recovery from all the Board.

Date and Time of Next Meeting	
	<p><b>Ordinary Meeting</b></p> <p><b>Monday, 7 March 2016, at 10:30</b> Salford City Council Offices, Swinton Town Hall, Town Hall, Chorley Rd, Swinton, Salford M27 5DA</p> <p><b><u>Ordinary Meetings for 2016</u></b></p> <p><b>Monday 6 June 2016</b> - AGM, Runcorn Town Hall Runcorn Town Hall, Health Road, Runcorn, WA7 5TD</p> <p><b>Monday 5 September 2016</b> – Salford City Council Offices, Swinton Town Hall</p> <p><b>Monday 28 November 2016</b> – Runcorn Town Hall</p> <p>The details of meetings of the Business Planning Support Group (BPSG) will be considered to suit the situation. All meetings to be held in Dutton House, 46 Church Street, Runcorn, WA7 1LL</p>