

MANCHESTER PORT HEALTH AUTHORITY

Minutes of the Ordinary Meeting of the Manchester Port Health Authority

Held on Monday, 27 November 2017

Reference 2017/04M

17 29 Members Present**Date:** Monday, 27 November 2017**Venue:** Runcorn Town Hall, Committee room 1**Present:** **Chairman** Cllr A Brocklehurst Salford CC**Vice Chairman** Cllr T Sherlock Cheshire West & Chester Council

Cllr D Hammond Cheshire West & Chester Council

Cllr H Mundry Warrington BC

Cllr K Morley Halton Borough Council

Cllr R Wilson Salford CC

Cllr B Ryan Salford CC

Cllr H Barrett Manchester CC

Cllr S Ali Manchester CC

Cllr S Lanchbury Manchester CC

Cllr B Sharp Trafford MBC

Officers Andrea Smith Deputy Chief Port Health Officer

Yvonne Graham Office Manager

Accountant Tony Thompstone Salford CC

John Tully Halton Borough Council Solicitor

Minutes taken by: Yvonne Graham**17 30 Apologies**

John Robinson Chief Port Health Officer

Cllr P Sadler Manchester CC

Cllr R Abbey Wirral BC

Cllr S Bellamy Salford CC

17 31 Minutes and matters arising from the Ordinary Board Meeting of 4 September 2017

The Chairman welcomed members to the meeting and informed them the CPHO is currently on long term sick leave due to ill health. The Chairman and members thanked the DCPO and Officers for covering the workload/acting up in his absence. The Members passed on their best wishes to the CPHO.

The committee considered the minutes of the last meeting 4 September 2017 and were asked if there were any questions.

In reference to the requirements for ships water, the DCPHO has discussed this with Professor Andrew Fox from Public Health England, he has agreed to attend a future meeting. Also, an amendment to the SDP photo on page 14 has now been completed. No further matters were raised. It was agreed the minutes be approved as a correct record and signed by the Chair.

17 32 Minutes of the Business Planning Sub Group of 7 November 2017

The Chairman of the BPSG brought member's attention to the minutes of the BPSG meeting of the 7 November 2017, and the recommendations contained within these minutes. Below is a precise of recommendations.

(BPSG17 12 & 13) Financial Risk Assessment (FRA) and External Audit Report 31/03/17, The Chairman mentioned that both the FRA and External Audit Report reflected well on the Authority.

(BPSG17 14) APHA Performance and Review, Members of the BPSG stated that the wording in the minutes saying 'the Authority do not pursue involvement with APHA in the future' was incorrect and therefore it was 'noted' by the members. This will be amended at the next BPSG meeting.

A discussion was had regarding the motion and a letter from the Chairman of APHA (received in April 2017) was read out to members, asking the Authority to reconsider its decision for PLaN membership. Following a debate, the following motion was put forward by Councillor Lanchbury: "MPHA do not affiliate to APHA for year 2018/2019 but reassess membership for year 2019/2020". This went to a members vote: 8 for and 2 against. Councillor Tony Sherlock requested to be named as a member voting against this decision. Officers can attend training days as non-members if perceived as a benefit.

(BPSG17 16) Precept Setting 2018-2019 a recommendation of 5% increase is covered in section (17 33).

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| 17 33 | Precept Setting 2018-2019 |
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The BPSG made a recommendation to the Board for a 5% increase in the precept for 2018/2019. Peel Holdings indicated previously that the BIP would be on time and opening in 2018, this is now expected in another couple of years, which will give Officers more time for training and staffing changes. All members accepted, no comments were made.

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| 17 34 | Budget Monitoring up to 31 October 2017 |
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The Budget Monitoring report as at 31 October 2017 was presented for members consideration: Elected members were informed that after outstanding invoices are collected and outstanding invoices are paid the cash left in the bank at the end of October would be £300,951. Reserves at the year-end forecast to be around £180k.

Members raised the following questions:

Is there anything in the budget for extra hours/long term sickness or anything that may be required in advance of Port Salford?

The accountant said currently there wasn't and therefore, it was agreed a new line will be added for 'Staff Contingency' with a sum of £5k taken from reserves with immediate effect. This will future proof for extra work load, new responsibilities/changes in staffing this is not recognised at present.

No further questions were asked and the budget was agreed.

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| 17 35 | Chief Port Health Officers Quarterly Report Aug 2017 – Oct 2017 |
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The committee considered a report advising the work and activities undertaken by Manchester Port Health Authority during the period.

Key issues:-

- 237 preliminary inspections were undertaken during a 3 month period. Of this number 121 were visited and an inspection undertaken. 58 ships were assessed as having satisfactory standards 55 ships were issued with an evidence report form (ERF) requiring action to be taken, and 8 ships were identified as being poor and required significant remedial action. 18 Ship Sanitation Certificates were also issued.
81 individual legionella samples were taken from 40 ships, 65% of ships sampled were unsatisfactory according to guidelines and required remedial action.
39 microbiological samples were taken. 35% had unsatisfactory results and required remedial action.

The DCHPO explained all the results provided in the charts.

The DCPHO also informed members of an Officers involvement with the Stolt shipping company. They currently use their own 'Drink Safe' system to sample water, however samples taken by MPHA have demonstrated that this is not working and legionella is being found in water systems in significant quantities. MPHA have made contact with Stolt Tankers and are working with them to resolve this issue.

Officers are also working with the Maritime Coast Guard Agency (MCA) and sending all legionella serogroup 1 results to them, these are placed on the ships file and will be actioned during the next inspection by the MCA.

17 35(02) DCPHO gave a briefing on meetings attended.

Members raised the following questions:

Could members have the number of ships on an annual basis? The DCPHO agreed, this will be available for the next AGM, when we have completed a year of the new format on shipping. This is also contained in the Service Delivery Plan.

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| 17 36 | Port Health 'Pictorial Activities' & Articles |
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The DCPHO gave an update on the Seccadi. The ship had now been sold to a new Turkish owner and re-named the Denizhan Trio. MPHA boarded the ship on the day the new crew arrived and provided advice and assistance on the requirements of the Port Health Authority. The pest control officer had previously been on board and there was significant evidence the treatment had been effective and the cockroach infestation was no longer active. The ships Master requested a new sanitation certificate, however, a number of items still required attention and an Evidence Report Form was issued. The Maritime Coastguard Agency (MCA) decided not to release the ship based on this evidence. Further work was carried out and the ship was released 2 days later. Potable and legionella samples were taken, these had been legionella serogroup 1 originally. This shows great partnership working between MCA and MPHA.

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| 17 37 | Date and Time of Next Meeting |
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Monday 5 March 2018 – Ordinary meeting, Salford Town Hall – 10:30am

All further dates to be confirmed

- Monday, 21 May 2018 Runcorn
- Monday, 3 September 2018, Salford
- Monday, 26 November 2018, Runcorn

The details of meetings of the Business Planning Support Group (BPSG) will be considered to suit the situation. All meetings to be held in Dutton House, 46 Church Street, Runcorn, WA7 1LL